



Understanding your situation...

We spend our first meeting truly getting to know you.

We'll discuss what's really important to you, identify your goals, and work out how financial planning advice can help you achieve your desired outcome in life.

Client Name (1)
Date of Birth

Client Name (2)
Date of Birth

Client Address
Suburb

Phone
Email

Dependants
Date of Birth

Date.....

Please bring super statements, insurance policy schedules and loan repayments

Some information to consider

Bringing this information to our initial meeting will help us spend our time together constructively concentrating on **your** goals, and on how financial planning advice can help you achieve them. We will also gather additional information from you to enable us to provide advice appropriate to your individual situation.

	Client 1 Name..... Occupation.....	Client 2 Name..... Occupation.....
Value of what you own		
Your home		
Contents		
Motor vehicle(s)		
Own business		
Boat(s)		
Other		
Value of your investments		
Investment properties		
Superannuation balance		
Shares/managed funds		
Investments/savings plans		
Other e.g. term deposit		
How much do you owe?		
Home loan		
Investment loan(s)		
Motor vehicle loan		
Other e.g. credit cards		

Goals & Objectives

Priority 1 - Very High 2 - High 3 - Moderate 4 - Low 5 - Very Low	Type Estate Planning Mortgage Protection Saving & Investment Retirement	Need & Objective Eg: Buy a new car Build Wealth Increase Retirement	Amount	By Whom	By When (Date)

Planning priorities and preferences

Description	
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Your cashflow position

	Amount (\$)		Frequency (w, f/n, m)	Annual (\$)	
Income					
Salary – Client 1	Net	Gross		Net	Gross
Salary – Client 2	Net	Gross		Net	Gross
Interest					
Dividends					
Other:.....					
<i>a. Subtotal</i>					
b. TOTAL INCOME					

Living expenses			
Groceries			
Clothing			
Alcohol			
Cigarettes			
Public transport, taxi fares			
Other:.....			
<i>c. Subtotal</i>			

Entertainment Expenses			
Dining out			
Foxtel, Netflix			
Internet			
Gym, sport memberships			
Books, magazines, newspapers			
Holidays			
Other:.....			
<i>d. Subtotal</i>			
Housing Expenses			
Mortgage / rent			
Council rates			
Water rates			
Electricity, gas			
House and contents insurance			
Capital expenses to investment properties			
Other:.....			
<i>e. Subtotal</i>			

Motor Vehicle Expenses			
Loan, lease repayments			
Registration			
Insurance			
Petrol			
Maintenance, service, repairs			
Parking			
Roadside assistance			
Other vehicle expenses eg caravan, boat			
Other:.....			
<i>f. Subtotal</i>			
Medical			
Doctor, dentist			
Medications			
Private health			
Life, permanent disablement, trauma			
Income protection			
Other:.....			
<i>g. Subtotal</i>			

Miscellaneous Expenses			
Mobile Phone			
School Fees			
Professional services eg accountant			
Professional memberships, Union			
Work related eg uniforms			
Donations			
Child care			
Christmas			
Birthdays			
Pet, vet fees			
Savings plans			
Credit cards			
Investment loans			
Other loans			
Other:.....			
<i>h. Subtotal</i>			
i. TOTAL EXPENSES (c+d+e+f+g+h)			

Net Position

Total Income (b)	
Total Expenses (i)	
NET POSITION (b-i)	